



Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Special Council Meeting
March 27, 2020**

A Special Council Meeting was held this morning at 11:00 a.m. via Microsoft Teams video meeting software. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Microsoft Teams program. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the city's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Ordinances and Other

- A. Discussion and Approval of Emergency Ordinance 2020-05 Suspending Tax Penalties for Certain Taxes, Extending Deadlines for Certain Taxes and Registrations, Suspending Prohibition of Certain Temporary Signs, Postponing Certain Meetings of City Boards and Commissions, and Extending Certain Code Deadlines for City Staff or City Council Action

Ms. Hegler stated that the proposed Ordinance would provide some emergency relief that the City felt was important to provide particularly for the local businesses during the current time. She stated that per the Ordinance the City business license tax due date would be extended from April 30, 2020 to May 31, 2020. The City hospitality tax due dates of April 20 and May 20, 2020 would be extended to May 31, 2020. The City local accommodations tax due dates of April 20 and May 20, 2020 would be extended to May 31, 2020. Ms. Hegler stated that the penalties associated with late payment of business license tax and hospitality tax would be suspended until June 1, 2020.

Ms. Hegler stated that all meetings and hearing of City Boards, Commissions, and Committees would be postponed through May 31, 2020. Prohibition of temporary signs would be suspended for businesses advertising drive-thru, pick up, to go orders, and hours of operation only. She stated that the due date for non-owner occupied and non-occupied property registration would be extended to May 31, 2020 as well.

Council Member Almond made a motion to approve Ordinance 2020-05. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler updated Council on the steps that staff have taken in response to the COVID-19 pandemic. She stated that staffing is working well and all services are still being provided.

Council Comments

Council Member Jenkins stated that it was dangerous times and asked everyone to stay safe during the pandemic.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

Council Member Almond made a motion to authorize City staff to prepare a Resolution for the Mayor's signature urging the Governor to immediately implement appropriate stay-at-home restrictions for the benefit of public health for the citizens of the State. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 11:50 a.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk